

Planning Team Minutes
January 27, 2005

- Present-----Paula Broll, Kim Kaestner, Tim Linck, Edna Patchett, Vicki Cappa, Melvin Smith, Stephanie Bradley, James Nemeth, Amelia Montague, Judy Morgan-Dahlen
- Excused-----Barbara Ayers, Matt Whaley, Dani Smith, Debbie McQuaid
- The meeting began with a prayer from Edna Patchett.
- The minutes from the September 23, 2004 meeting were read and approved.
- **Mission, Beliefs, and Philosophy Statements**—A final version of this document was given to all Team members. There are no further plans to edit these statements before the Validation Team visit.
- **Validation Team Visit**—The Middle States Validation Team will visit our school November 7-10, 2005. It was explained that the Team will arrive late on Monday afternoon and then attend a dinner/reception. The Validation Team will then spend Tuesday, Wednesday, and Thursday evaluating our school and Accreditation For Growth documents. On Thursday afternoon, the Chair of the Validation Team will present the Team's report and findings to the Saints Peter and Paul community.
- **Standards Subcommittee Progress**----Faculty Subcommittees on Middle States Standards have completed their reports and each report was made available to Planning Team members. Subcommittees are now in the process of obtaining all documents that relate to their Standard. The next task for each subcommittee is to develop 2-3 Student Performance Objectives by February 11 so that they can be evaluated by the Planning Team at its February 17 meeting.
- **Opinion Inventories**—initial results were given to Planning Team members for the teacher and student opinion surveys. Results from the parent, parish, and alumni surveys will be sent to all members as soon as they are available. It is believed that the results of these surveys will help with the deliberations over Student Performance Objectives. All were encouraged to read the results and note areas that appear to be significant. Mel Smith said there was quite a bit of data available that relates to the surveys. Planning Team members are welcomed and encouraged to view all of this data.
- **Updates** of Middle States progress will be placed in the Church bulletin as well as in *Sabre Notes*.
- **What's Next:** The Planning Team was informed that the next phase of the reaccreditation process involves the creation of 3-5 Student Performance Objectives. It is hoped that this can be done during the Feb. and March meetings. Once these Objectives have been accepted by the Middle States Association, an Action Plan will be developed to explain how each Objective will be realized by 2012.
- The next meeting of the Planning Team will be February 17, 2005.
- **The meeting was adjourned at 7:45 p.m.**

Respectfully submitted,
Tim Linck