

SAINTS PETER AND PAUL HIGH SCHOOL
2011-2012 Financial Information & Tuition

It is excellence in all things that Catholic schools aspire for and what you, as parents, expect for your children. We are especially proud of our students and faculty and the total program of Catholic education that they are able to create at Saints Peter and Paul High School. At the same time, costs for teacher compensation and the funding of the instructional, student life, and faith formation programs continue to rise. As a result, a number of adjustments have been made to our enrollment and financial practices.

The Saints Peter and Paul Parish Finance Council has issued the following financial policies for next year.

- **TUITION: High School tuition and fees for school year 2011-2012 will be \$9900.00 per parishioner student OR \$10,600 per non-parishioner student. THIS INCLUDES STUDENT FEES.**
- **PARISH TUITION RATE CRITERIA:** To qualify for the reduced tuition rate for registered members of Saints Peter and Paul Parish, the following criteria must be met:
 - a) You live within the boundaries of Talbot County.
 - b) Your **Parish Census Form** is on file at the parish office and is completed with current information. You may request a census form over the telephone. Parish Office: 410-822-2344
 - c) **You utilize parish offertory envelopes regularly.** If you do not currently receive parish offertory envelopes, please notify the parish office and they will be ordered.
 - d) The parish offertory envelopes must be used on a **weekly basis and reflect donations throughout the year.** In lieu of envelopes, you may utilize the e-Giving option through PledgeConnect. Please visit our website, www.ssppeaston.org, for more information.

The Parish Finance Office will review offertory contribution reports at least two times during the school year, and will notify the school principal if any family fails to meet the above criteria. A notice will be issued by the Finance Office to any parish family in jeopardy of losing the reduced tuition rate. As long as the parish criteria are met, the parish will offer the reduced tuition rate on an annual basis. Please feel free to contact the Finance Office at 410-822-2275, x108 should you have any questions.

- **MULTIPLE STUDENT DISCOUNT:** The **Multiple Student Discount will be \$750 for each subsequent student in the High School.** This is reduced from \$1000. The **Multiple Student Discount** is not shared between the schools.

Enrollment and Financial Contract & Financial Payment Preference Form

To enroll your child in the high school you are required to submit a non-refundable but *deductible* enrollment deposit of \$500 per child with your *Enrollment and Financial Contract* and the *Financial Payment Preference Form* to ensure placement for next year. Deposit may be made by cash, check, money order, or credit card. If using a credit card, please complete the enclosed *Credit Card Authorization Form* and submit with your *Enrollment and Financial Contract*.

To more effectively budget for the upcoming school year, it is essential that the school know its enrollment commitment. To assist in this process, It is imperative that you read the *Enrollment and Financial Contract* carefully as it acknowledges your acceptance of the terms and conditions of your child's enrollment at Saints Peter and Paul High School.

Please fill out an *Enrollment and Financial Contract* for each student you have in the High School and submit with the appropriate *nonrefundable but deductible* enrollment deposit of \$500 **by April 1, 2011** along with your family's *Financial Payment Preference Form* indicating your financial payment option.

If the school does not receive your signed *Enrollment and Financial Contract*, the *Financial Payment Preference Form*, and enrollment deposit by April 1, 2011, your child's position at the school cannot be ensured for the next school year. Should you decide to withdraw your child/ren once you sign the *Enrollment and Financial Contract*, you have until June 1, 2011 to submit in writing by certified mail to the principal of the school the reason for your child's withdrawal from the school. The enrollment deposit is not refundable. After June 1, 2011, if you withdraw your child from the school, you will be held liable for the tuition and fees for the entire year as stipulated in the *Enrollment and Financial Contract*.

Payment Options

Your *Enrollment and Financial Contract* signifies the gross cost of tuition and fees and does not reflect any discounts or assistance that your family may be eligible for. The Finance Office will invoice your family with the final cost of tuition and fees reflecting any applicable discount(s) or assistance. Please select your payment option on the *Enrollment and Financial Contract* and the *Financial Payment Preference Form*.

- Monthly payments can be made through FACTS, a tuition management company. This option entitles the responsible party to schedule payments up to, but not exceeding, 12 months. The schedule of payments through FACTS must begin no later than August 2011 and ensure that all tuition and fees are paid in full by May 2012.
- The school provides a **5% net cash discount or 2% credit card discount** *after* all other applicable discounts for families who pay their tuition and fees in full by July 5, 2011.
- Payment in full is due by **July 5, 2011**.
- The school provides the option for credit card payments for the full financial payment option. If you are using the FACTS program, you have the option of arranging payment by credit card or bank draft.

Student Fees

Student fees are included as part of your total tuition cost. Student fees pay for student life activities, athletic program and participation, campus ministry activities, retreats, yearbook, literary magazine, student planner, Parents Association dues, class dues, technology fees, EDLINE, etc. Student fees are payable as part of your designated financial payment preference.

If you select the payment in full option, please note that the 5% cash discount or 2% credit card discount after all other applicable discounts **includes** your student fees. This combination of tuition and fees within your total payment eliminates a separate fees bill and payments, allowing you to more effectively budget payments.

Communication & Support

Even in difficult times, the school remains ready and willing to work with families who are committed to Catholic education for their children. Please do not hesitate to contact us if we can be of any assistance with the enrollment or financial assistance process.

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